



**Herndon Barstow**  
**English Learner Advisory Committee (ELAC) Meeting**  
**1<sup>st</sup> Quarter**

Date of Posting: 10/3/2022

Meeting Date: 10/6/2022

Location: Library

Starting Time: 3:00pm

Ending Time: 4:00pm

Outcomes: Participants will be able to:

- Explain the purpose of ELAC
- Explain the roles and responsibilities of the ELAC members
- Elect officers and DELAC representative
- Determine meeting dates and times
- Receive information on UCP, EL Master Plan, assessment results, ELPAC, By-laws, SPSA , LCAP

**Representatives & Staff:** ELAC members Paul Marashian, Trina Sickler, Misty Black, Alma Plascencia, Simrat Salh  
 All staff, parents, and members of the public are invited to attend the meeting.

Agenda Item	Action Requested	Responsible Person(s)	Time Limit
Call the Meeting to Order	None	Principal	2 minutes
Roll Call—establish quorum	None	Principal	1 minute
Changes/Additions to the Agenda	Approval/Modification of the agenda	Principal	1 minute
Secretary’s Report	Approval/Amendments	Principal	0 minutes
Report of Officers, Standing & Special Committees	TBD	Principal	0 minutes
<b>Public Comment</b> (This is an opportunity for members of the public to provide information to the school site council) 2 minutes per person	Under the open meeting law, no action related to public comment may be acted upon at the meeting. Issues raised at this meeting may be scheduled for another school site council meeting.	Principal	10 minutes
<b>Unfinished Business</b>	TBD	Principal	0 minutes
<b>New Business</b> a. Review the purpose of the ELAC. b. Review the duties of ELAC members. c. Review the roles and responsibilities of ELAC officers. Nominate and elect ELAC officers: o Chairperson o Vice-chairperson o Secretary o DELAC representative o DELAC alternate d. Uniform Complaint Procedures e. EL Master Plan f. SPSA EL goals & Blueprint for Academic Success g. Review Site EL numbers, languages, and demographics h. By-laws	Information & Training Information & Training Discuss & Elect  Information Information & Input Information & Input Information  Information	Principal	15 minutes

<ul style="list-style-type: none"> <li>i. LCAP -</li> <li>j. Blueprint for Success</li> <li>k. Initial ELPAC Update</li> <li>l. Discuss future meeting dates &amp; agenda items</li> </ul>	<p>Review &amp; Discuss</p> <p>Discuss &amp; Approve</p>		
<p><b>Evaluation (ways to improve the meeting) and Adjournment</b></p>	<p>Meeting input and approval to adjourn</p>	<p>Principal</p>	<p>1 minute</p>

*\*Thank you for coming\*\**